



# LEGAL BULLETIN OF NICOLAUS COPERNICUS UNIVERSITY IN TORUŃ

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## RESOLUTION No. 6

of the Senate of Nicolaus Copernicus University in Toruń

of 27 January 2026

**on admission rules for  
Academia Copernicana Interdisciplinary Doctoral College of Nicolaus Copernicus  
University in Toruń**

Pursuant to art. 200 section 2 of the law of 20 July 2018 Law on Higher Education and Science (Journal of Laws of 2024, item 1571 as amended)

**it is provided**, as follows:

### **Chapter 1 General provisions**

#### § 1

The resolution sets forth the rules for the admission of candidates to the Academia Copernicana Interdisciplinary Doctoral College at Nicolaus Copernicus University in Toruń, hereinafter referred to as „ISD AC”.

#### § 2

1. By March 31 of each calendar year, the Rector, upon the recommendation of the director of the ISD AC, shall issue an order establishing the basic admission quotas for the Academia Copernicana Interdisciplinary Doctoral College for scholarship positions not funded from external sources, as well as the recruitment schedule.
2. In addition to the limits referred to in paragraph 1, the director may admit to ISD AC candidates carrying out research projects funded from external sources, including, among others, the National Agency for Academic Exchange, the European Commission, the National Science Centre, the National Centre for Research and Development, the Ministry of Science and Higher Education, the Foundation for Polish Science, and others, in a number determined by the funding institution, provided that the funds allocated by external sources guarantee the payment of a doctoral stipend for the 4 years of study.
3. In addition to the limits referred to in paragraph 1, the director may admit candidates to the ISD AC at the request of the chair of the disciplinary board, after consulting the relevant unit head, provided that the source of the doctoral scholarship and any related funds is documented throughout the entire course of study.
4. The sources referred to in paragraphs 2 and 3 may be combined, provided that their total amount ensures the payment of the doctoral scholarship, including related costs, for the four years of study.
5. The Vice-rector for Research oversees the admission process.

## **Chapter 2**

### **Procedure for the selection of doctoral projects**

#### § 3

1. Each independent faculty member may submit up to two doctoral projects per academic year by the deadline specified in the ISD AC recruitment schedule.
2. Preference is given to interdisciplinary doctoral projects submitted by faculty members representing various academic disciplines.
3. An English version of a doctoral project includes the following components:
  - 1) a description of the doctoral project (maximum 400 words) including an introduction, the project's main objectives, methodology, and expected results (Annex 1);
  - 2) information about the proposed supervisor submitting the application, including, among other things, research projects carried out over the past 5 years, h-index;
  - 3) IF and total number of citations (based on Web of Science or Scopus), information
  - 4) on international collaboration, and the 4 most important scientific papers published over the past 5 years (Annex 2);
  - 5) a declaration of the ability to complete the doctoral project within 4 years, along
  - 6) with an indication of the source of funding for the project (Annex No. 3);
  - 7) a declaration that the doctoral project has not been simultaneously submitted to another doctoral college in the given year (Annex No. 4).
4. The doctoral thesis proposal must be submitted in hard copy to the ISD AC office or sent electronically to the following email address: [academia.copernicana@umk.pl](mailto:academia.copernicana@umk.pl).
5. For projects funded from the sources referred to in § 2, sections 2 and 3, the Director of ISD AC shall announce an additional call for proposals. Sections 2 and 3 shall apply *mutatis mutandis*.

#### § 4

1. The list of doctoral projects is determined by ISD AC Council.
2. Doctoral projects are evaluated based on their compliance with the requirements specified in § 3, sections 2 and 3, their scientific potential, and the organizational and personnel resources available for their implementation.
3. Qualified doctoral projects will serve as the basis for recruiting candidates to ISD AC.
4. The list of qualified doctoral projects is posted on ISD AC website and constitutes a selection of research topics for candidates to ISD AC.
5. The list referred to in paragraph 4 includes particularly the following information:
  - 1) the topic of the doctoral project, specifying the academic discipline in which it will be carried out,
  - 2) the doctoral project author's personal details,
  - 3) a summary of the project constituting a "research proposal" addressed to the candidate for ISD AC.
6. If, following admission to ISD AC, the proposed doctoral project is accepted for implementation by the doctoral student, the applicant or applicants of the doctoral project are appointed as the doctoral student's advisor(s).

## **Chapter 3**

### **Selection of doctoral project by candidates to ISD AC**

#### § 5

1. A candidate is required to review the list of doctoral projects proposed as research topics and select one of them as the focus of their future research.
2. A doctoral project can be selected by more than one candidate.

## **Chapter 4**

### **Admission procedure for candidates to selected doctoral projects**

#### § 6

1. Any person who meets the following criteria may apply for admission to ISD AC:
  - 1) holds a Master's degree, a Master of Engineering degree, or an equivalent degree, or is a person referred to in Article 186 paragraph 2 of the Law on Higher Education and Science;
  - 2) in the case of theological studies, holds a Master of Theology degree and a Bachelor of Church Studies degree, or has submitted a statement that they will obtain a Bachelor of Church Studies degree during their doctoral studies;
  - 3) has obtained a Bachelor's degree or a professional Engineer's degree and has submitted a corresponding statement that, prior to being entered on the list of doctoral students, they will obtain a professional Master's degree, a Master of Engineering degree, or an equivalent degree.
2. The candidate should demonstrate an aptitude for academic and research work, as well as a level of knowledge that suggests they are capable of preparing and defending a doctoral dissertation within four years.
3. A candidate who has been awarded the Best Alumni Award and who applies for admission to ISD AC within three years of receiving that title will receive the maximum number of points in the admissions process.
4. Research projects funded from external sources, such as the National Agency for Academic Exchange, the European Commission, the National Science Centre, the National Centre for Research and Development, the Ministry of Science and Higher Education, the Foundation for Polish Science, and others, may be subject to additional rules set by the funding institution.
5. If two or more candidates select the same doctoral project, a maximum of 3 candidates—selected by the author of the doctoral project based on the submitted documents—will be admitted to the admissions process.
6. If a person with a disability applies for admission to ISD AC, the admissions committee may, at the applicant's request and in consultation with the Support Team for Students with Special Needs, apply a procedure different from the standard one, taking into account the applicant's degree of disability and the specific nature of the discipline in which ISD AC provides education.

#### § 7

- The admission procedure referred to in paragraph 2, section 1 consists of the following stages:
- 1) electronic registration for the doctoral program on [irk.umk.pl](http://irk.umk.pl) website, operated by the Online Candidate Registration System (hereinafter referred to as the IRK system);
  - 2) submission of the required documents listed in paragraph 8, section 2;
  - 3) a competitive selection process for individual projects conducted in person or remotely;
  - 4) creation of the ranking list of candidates;
  - 5) announcement of the recruitment results to doctoral candidates in the IRK system.

## **Chapter 5**

### **Required documents**

#### § 8

1. To initiate the ISD AC admission procedure, candidates must submit the required documents by the deadlines specified in the schedule.
2. The candidates submit the following documents:
  - 1) a signed application generated by the IRK system;
  - 2) an academic CV and a cover letter;
  - 3) a declaration of choice of the doctoral college and one doctoral project (Annex 5);
  - 4) a statement that, if admitted to ISD AC, the candidate will be a doctoral student at only one doctoral college (Annex 6);
  - 5) a copy of the Master's degree diploma and proof of completion of graduate studies (or equivalent) or a copy of the document certified by a notary or certified as a true copy of the original;
  - 6) if the candidate does not possess a copy of their Master's degree and completion of graduate studies (or equivalent), the candidate submits a statement that, prior to enrollment on the list of doctoral students, they will obtain the professional title of Master, Master of Engineering, or equivalent;
  - 7) in the case of theological studies, a copy of the Master of Theology degree and the Bachelor of Church Studies degree, or a written statement that during their studies at the doctoral college they will obtain the Bachelor of Church Studies degree;
  - 8) if English is not the candidate's official language, a document certifying proficiency in English at a level of at least B2;
  - 9) one current photograph in electronic form, which the candidate uploads to the electronic registration system, in accordance with the requirements for issuing ID cards;
  - 10) the candidate is required to submit documents confirming the additional achievements listed in Annex 7.
3. Documents must be submitted in English and sent electronically to [academia.copernicana@umk.pl](mailto:academia.copernicana@umk.pl).
4. Enrollment on the list of doctoral students takes place after the original documents have been submitted in person, including the bank account number held at a bank with its registered office within the territory of the Republic of Poland, within the deadline and in the form specified by ISD AC.

## **Chapter 6**

### **Rules and course of the admission procedure**

#### § 9

1. The selection process is competitive in nature and is conducted by the admission committee appointed by the Rector at the request of the director of the ISD AC.
2. The admission committee consists of a chairperson, two experts representing the discipline in which the doctoral proposal is based, and the author of the proposal. Members of the admission committee are required to maintain integrity and impartiality in their evaluation of candidates.
3. The selection process (scored on a scale of 0 to 100 points) evaluates three elements:
  - 1) the result of the interview;
  - 2) the interdisciplinary nature of the selected doctoral project;
  - 3) the candidate's documented academic achievements and additional qualifications;Each of these elements is evaluated separately.

4. The maximum number of points a candidate may receive for each component of the admission procedure is provided in Annex 7.

## **Chapter 7 Admission to ISD AC**

### § 10

1. The ranking list of candidates referred to in paragraph 7, section 1(4) shall be compiled based on the final scores obtained by all candidates participating in the selection process.
2. The results shall be announced within 7 days of the conclusion of the recruitment process referred to in paragraph 7, section 1(5) via the IRK system.
3. Admission to the ISD AC is granted through enrollment on the list of doctoral students.
4. The recommendation regarding a candidate's entry onto the list of doctoral students is made by an admission committee appointed by the Rector at the request of the director of ISD AC.
5. The condition for entry onto the list of doctoral students is obtaining at least 60 points in the admission procedure.
6. Admission to ISD AC is based on the order of scores obtained, within the established quota of places referred to in paragraph 2(1).
7. If more than one candidate selects the same project, admission to ISD AC is determined by the number of points obtained in the admission procedure. The candidate with the higher score is admitted.
8. If candidates receive the same number of points in the admission procedure, admission to ISD AC is determined by the result of the interview. In such a situation, the candidate who earned more points during the interview is admitted.
9. If the candidate ranked highest on the ranking list among those applying for a given project declines admission to ISD AC, the next candidate on the ranking list is admitted.
10. Refusal of admission to ISD AC is made by administrative decision.

## **Chapter 8 Final provisions**

### § 11

If the quotas referred to in paragraph 2(1) are not met, the director of ISD AC may conduct a supplementary recruitment process within a timeframe determined by them.

### § 12

Resolution No. 2 by the Senate of Nicolaus Copernicus University, of January 31, 2023, regarding the rules for the admission of candidates to Academia Copernicana Interdisciplinary Doctoral College of Nicolaus Copernicus University in Toruń (NCU Legal Bulletin of 2023, item. 26).

### § 13

The Resolution comes into force on 27 January 2026.

**President of the Senate**

**prof. dr hab. Andrzej Tretyn  
R e c t o r**