## NICOLAUS COPERNICUS UNIVERSITY

## IN TORUŃ

## ORDER No. 173

### of the Rector of the Nicolaus Copernicus University in Toruń

##### of 11 September 2014

### on applications for granting doctoral scholarship

### and method and date of its payment

Pursuant to art. 66.2 of the Act of 27 July 2005 - Law on Higher Education (Dz.U. of 2012, item 572 as amended) in conjunction with art. 12.2 of the regulation of the Minister of Science and Higher Education of 12 December 2013 on doctoral studies and doctoral scholarships (Dziennik Ustaw of 2013, item 1581)

**i t i s o r d e r e d** as follows:

Article 1

1. An application for granting a doctoral scholarship shall include in particular:
2. doctoral student's data: first and last name, PESEL number (personal identification number) or, where there is no PESEL number - identity document number and the year of doctoral studies;
3. the assessment provided by an academic advisor or supervisor - when applying for a scholarship for the second and subsequent years of doctoral studies;
4. information confirming that the criteria for granting the doctoral scholarship have been fulfilled.
5. Detailed criteria and rules of substantive assessment applied in individual doctoral programmes provided by the faculty shall be defined by the Faculty Council at the request of the head of doctoral studies.
6. A template of the application for granting the doctoral scholarship for the first year of studies is set out in Annex 1 to this Order.
7. A template of the application for granting the doctoral scholarship for the second and subsequent years of study is set out in Annex 2 to this Order.

Article 2

1. Applications for granting the doctoral scholarship shall be submitted to the head of doctoral studies by 30 September of the year preceding the academic year for which the scholarship is to be granted and by 10 February in the case of doctoral studies in medical sciences that start from the summer semester.
2. The faulty PhD student committee, hereinafter referred to as the committee, shall give an opinion on the applications.
3. The applicant shall by notified without delay by a staff member of the Dean's Office about the possibility to consult the opinion issued by the committee.
4. The applicant shall have the right to submit within 7 days of the notification referred to in art. 2.3 their comments on the opinion issued by the committee.
5. Upon addressing the comments, the Committee shall draw up a ranked list with the data referred to in art.1.1.1 indicating the persons recommended for the grant of the scholarship and shall send it to the Rector without delay.
6. The ranked list referred to in art. 2.5 shall be sent to the rector along with complete documentation regarding applications for granting the doctoral scholarship.

Article 3

1. The doctoral scholarship is paid in a non-cash form to the bank account indicated by a doctoral student.
2. The doctoral scholarship is paid monthly except that the payment of the scholarship for October and November is made cumulatively in November.

Article 4

Order No. 127 of the Rector of the Nicolaus Copernicus University in Toruń of 20 September 2013 on applications for granting doctoral scholarship and the method and date of its payment is repealed.

Article 5

The order shall come into force as of 11 September 2014.

**R E C T O R**

**prof. dr hab. Andrzej Tretyn**