## NICOLAUS COPERNICUS UNIVERSITY

##  IN TORUŃ

## ORDER No. 128

### of the Rector of the Nicolaus Copernicus University in Toruń

##### of 20 September 2013

**Rules for granting increase in doctoral scholarship**

**from entity-specific grant for pro-quality activities**

Pursuant to art. 200a.1 of the Act of 27 July 2005 - Law on Higher Education

(Dz.U. of 2012, item 572 as amended)

**i t i s o r d e r e d** as follows:

**Chapter 1**

**General provisions**

Article 1

These Rules specify the principles and procedure for granting an increase in the doctoral scholarship from an entity-specific grant for pro-quality activities, hereinafter referred to as the "pro-quality scholarship".

Article 2

Pro-quality scholarships shall be awarded from the funds allocated to the Nicolaus Copernicus University in Toruń under an entity-specific grant for pro-quality activities referred to in art. 94b.1.5 of the Act of 27 July 2005 - Law on Higher Education (Dz.U. of 2012, item 572 as amended).

Article 3

1. Pro-quality scholarships shall be awarded on the contest basis.
2. No more than 30% of the most outstanding doctoral students in each year of their doctoral programme shall be eligible to receive the pro-quality scholarship.
3. The minimum amount of the pro-quality scholarship shall be PLN 800 per month.

Article 4

1. The rector, in consultation with the University PhD Student Council, shall specify for each academic year and separately for the Toruń faculties and the faculties of the Collegium Medicum in Bydgoszcz the following:
2. % of outstanding doctoral students eligible to receive the pro-quality scholarship;
3. number of pro-quality scholarships for individual years of doctoral studies;
4. amount of the pro-quality scholarship.
5. The basis for specifying the number of pro-quality scholarships in a given academic year shall be the number of full-time doctoral students as of 1 October.

Article 5

1. The scholarship is granted for a period of twelve months from October to September.
2. A doctoral student whose doctoral studies have been extended shall be granted a scholarship for up to twelve months from October to the month in which the extension ends.

**Chapter 2**

**Criteria for granting pro-quality scholarship**

Article 6

1. The pro-quality scholarship for the first year of doctoral studies may be awarded to a doctoral student who has achieved very good results in the admission procedure.
2. The pro-quality scholarship for the second and subsequent years of doctoral studies may be awarded to a doctoral student who has demonstrated research or artistic achievements in the previous year of studies.

**Chapter 3**

**Procedure and rules for granting pro-quality scholarship**

Article 7

1. The pro-quality scholarship shall be granted at the request of a doctoral student in accordance with the templates set out in Annex 1 and Annex 2.
2. Requests for the pro-quality scholarship shall be submitted each year to the head of doctoral studies by 30 September.
3. The head of doctoral studies shall submit requests for the grant of the pro-quality scholarship for the opinion of the to the committee for doctoral studies set up pursuant to the Rules of Doctoral Studies at the Nicolaus Copernicus University.

Article 8

1. The pro-quality scholarship for first-year doctoral students is granted on the basis of their learning outcomes achieved during their second-cycle or long-cycle degree programmes or in the admission procedure.
2. The results referred to in art. 8.1 shall be published by the committee for doctoral studies in the form of ranked lists. Doctoral students shall be placed on ranked lists in the descending order according to the results they have achieved.
3. The ranked lists referred to in art. 8.2 shall be drawn up separately for each doctoral programme.

Article 9

1. The pro-quality scholarship for doctoral students in the second and subsequent years of their doctoral studies shall be granted on the basis of their achievements in research or artistic work in the previous year of study.
2. The following achievements shall, in particular, be deemed as achievements in research or artistic work:
3. scientific publications;
4. participation in scientific conferences/art exhibitions held either domestically or abroad;
5. participation in research/art projects.
6. A detailed list of achievements in research or artistic work for individual doctoral programmes provided at a faculty shall be drawn up by the Faculty Council at the request of the head of doctoral studies and approved by the NCU PhD Student Council.
7. Rules of substantive assessment and the method of documenting achievements referred to in art. 9.3 shall be defined by the Faculty Council at the request of the head of doctoral studies and approved by the NCU PhD Student Council not later than 12 months before the start of the academic year preceding the grant of the scholarship.
8. Information on the rules of substantive assessment and the method in which achievements are documented shall be communicated by the dean to doctoral students without delay.

Article 10

1. The merits of doctoral students shall be evaluated by committees for doctoral studies.
2. The results of the substantive assessment shall be presented by the committee for doctoral studies in the form of ranked lists. Doctoral students shall be placed on ranked lists in descending order according to the results they achieved.
3. The ranked lists referred to in art. 10.2 shall be drawn up separately for each year of study of each doctoral programme provided at the faculty.
4. Doctoral students who have been granted an extension of their doctoral studies shall be placed on the ranked list together with doctoral students of the fourth year of study.

Article 11

The committees for doctoral studies shall submit to the rector by 15 October at the latest pro-quality scholarship requests supported by relevant opinions and ranked lists referred to in art.8.2 and art. 10.2.

Article 12

1. The rector shall take decisions on the grant of the pro-quality scholarship.
2. The Rector shall grant pro-quality scholarships to the best doctoral students from the ranked lists within the established number of pro-quality scholarships referred to in art.4.1.2.
3. A doctoral student who is in the group of the best doctoral students as defined in accordance with art. 4.1.1 and who does not receive a doctoral scholarship shall be granted funds in the amount of the pro-quality scholarship. Such funds shall constitute the doctoral scholarship.

Article 13

In the event that a doctoral student is struck off the list of participants in a doctoral programme or is suspended from their rights, the payment of the pro-quality scholarship shall be discontinued as of the first day of the month following the month in which the decision on striking the student off or suspending their doctoral rights became final.

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Article 14

A doctoral student referred to in art. 5.2 who receives the pro-quality scholarship and who has completed a degree programme within a period of time shorter than specified in the decision on the extension of doctoral studies shall discontinue to receive the pro-quality scholarship as of the first day of the month following the month in which they completed their studies.

Article 15

A doctoral student shall retain the right to the pro-quality scholarship during the period of study in another higher education institution as part of doctoral student exchange programmes and during a placement at home or abroad.

Article 16

A doctoral student who was awarded the pro-quality scholarship on the basis of information that is contrary to the factual situation is obliged to return the received scholarship in full.

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**Chapter 4**

**Payment of pro-quality scholarship**

Article 17

The pro-quality scholarship is paid in a non-cash form to the bank account of a doctoral student.

Article 18

The pro-quality scholarship is paid monthly except that the payment of the scholarship for October and November is made cumulatively in November.

**Chapter 5**

**Transitional and final provisions**

Article 19

In the case of doctoral students in their final year of a degree programme which began in the summer semester, the scholarship shall be awarded for a period of five months from October to February.

Article 20

Order No. 82 of the Rector of the Nicolaus Copernicus University in Toruń of 5 June 2012 on the implementation in the Nicolaus Copernicus University in Toruń of the Rules for granting increase in doctoral scholarship from entity-specific grant for pro-quality activities is repealed.

Article 21

The Rules shall enter into force as of 20 September 2013.

**R E C T O R**

 **prof. dr hab. Andrzej Tretyn**